



FILE

**TOWN OF GRAFTON
ANNUAL MEETING AGENDA
APRIL 17, 2018
7:00 PM**

- I. CALL TO ORDER
- II. VERIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW
- III. PLEDGE OF ALLEGIANCE
- IV. REVIEW & APPROVE MINUTES FROM 2017 ANNUAL MEETING
- V. 2017 FINANCIAL REPORT
- VI. STATE OF WISCONSIN UPDATE
- VII. OZAUKEE COUNTY SHERIFF DEPARTMENT UPDATE
- VIII. GRAFTON FIRE DEPARTMENT UPDATE (NEW COUNTY FALL POLICY)
- IX. USS LIBERTY MEMORIAL PUBLIC LIBRARY UPDATE
- X. GRAFTON HISTORICAL SOCIETY UPDATE
- XI. OZAUKEE COUNTY SUPERVISORS UPDATE
- XII. TOWN BUILDING INSPECTOR UPDATE
- XIII. NEW BUSINESS
 - a. SEAT NEWLY ELECTED BOARD OF SUPERVISORS
- XIV. ADJOURN

AMANDA L. SCHAEFER, CLERK

Members of the Town Plan Commission, Board of Appeals, or other committees, boards, commissions, and authorities may attend and participate at this meeting, but will not take official action unless notice so provides. No qualified individual with a disability shall, by reason of that disability, be excluded from participation in or denied the benefits of the services, programs or activities of the Town of Grafton, or be subjected to discrimination by the Town. If you are disabled and require special accommodations, please advise the Town no later than 5 working days before the scheduled meeting or activity.

TOWN OF GRAFTON
2017 ANNUAL MEETING AGENDA
April 18, 2017 – 7:00 pm – OFFICIAL MINUTES



MEETING ATTENDEES:

Chairman Bartel

Supervisors Grabow, Schaefer, and Stockwell

Town Staff – Schaefer, Kimmes, MacCarthy, and Bartel

Multiple Residents

Guest Speakers Listed in Agenda and Minutes

Other Town PC and OSC Members

- I. **CALL TO ORDER**
 1. **ACTION: Chairman Bartel called the meeting to order at 7:00pm.**
- II. **VERIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW**
 1. **ACTION: Clerk/Planner Schaefer verified compliance with the Open Meetings Law**
- III. **PLEDGE OF ALLEGIANCE**
- IV. **REVIEW & APPROVE MINUTES FROM 2016 ANNUAL MEETING**
 1. **ACTION: Bob Wolf moved to approve the minutes as presented, seconded by Darrel Mazzari. Motion carried with no opposition.**
- V. **2016 FINANCIAL REPORT BY CLERK/PLANNER AMANDA SCHAEFER**
 1. Clerk/Planner Schaefer gave an overview of the Financial Report; account balances, income accounts, expenses, and indebtedness were outlined. Chairman Bartel detailed the history and new standing of the ADM – Landfill Expense Fund based on the recent Denow Landfill Settlement. Chairman Bartel also detailed information associated with the Fire Department Expenses / ADM – Fire Department Capital Savings Account / LGIP – Fire Department Fund
 2. **ACTION: Supervisor Tom Grabow moved to approve the financial report as presented, seconded by Neal Hobbs. Motion carried with no opposition.**
- VI. **STATE OF WISCONSIN UPDATE BY REPRESENTATIVE JIM OTT**
 1. The Town and Village are in the 23rd Assembly District – Grafton is a great community
 2. The State Budget needs to be balanced every 2 years
 3. He has input on the budget but is not on the Joint Finance Committee
 4. Transportation Funding is a hot topic
 5. He is personally working on tougher drunk driving legislation and penalties; it is hopefully one of the ways we can make our roads safer
 6. School Start Date is another focus – let School Boards determine when they would like to begin, not just after September 1st
 7. Cell Tower company abilities and possible limitations will be looked at
 8. The Minimum Markup Law was challenged with the opening of Meijer; he plans to keep looking at this
 9. He is on the Miller Park Board – some are asking when the small percentage of sales tax will expire; once the debt is fulfilled, he is recommending that the revenue should go to the County that the plate was registered or renewed in
 10. *Engineer Kevin Kimmes shared that the State Aid the Town gets from the State is too minimum – the local communities are underserved and need help from the State*
 11. *Chairman Bartel commented about the large amount of authority that Cell Phone companies have; the recent legislation is extremely concerning; however he understands the need for the cell phone towers*
 12. *Several shared support for the drunk driving legislation*
 13. *Darrel Mazzari inquired about self-driving cars; Rep. Ott said that the State is looking at it*
 14. *Scott Orten inquired about lack of prosecution for those associated with car jackings; Rep. Ott stated that some are not using the laws that are currently in place, as there are some tough regulations in place*



15. *Dan Nelson asked when the Miller Park tax is set to expire – Rep. Ott shared that hopefully less than 4 years*
16. *Chairman Bartel offered concern about State Aid associated with the school districts; why is State Aid lost if a community invests in its facilities? There should be an incentive, not a negative financial impact.*

VII. OZAUKEE COUNTY SHERIFF DEPARTMENT REPORT BY SHERIFF JIM JOHNSON

1. Sheriff Johnson shared statistics:
 - a. 24 drug arrests in the Town of Grafton
 - b. 2874 traffic stops and many stops for DUI
 - c. 246 accidents, 31 injuries, 140 deer accidents
2. There has been more seat belt enforcement
3. Addictions and mental health are still the biggest issues at hand
4. 9 overdose deaths, 16 suicides in 2016 – the number increases every year
5. Crisis Intervention Training is currently going on
6. Addiction issues and mental health are prevalent in the jail
7. Thefts and burglaries are slightly down.
8. *Village Trustee Lisa Harbeck was looking for response on how the EMD software is working? Sheriff Johnson shared that not all are trained on it; it has been live for about a year; Dr. Zils reviews all medical-related issues*
9. *Dan Nelson asked about any hot spots in the Town of Grafton; Sheriff Johnson shared that the CTH V / CTH W intersection improvements was a great thing; addressing CTH V speed limits will also be addressed*

VIII. GRAFTON FIRE DEPARTMENT REPORT BY CHIEF BILL RICE

1. EMD is a huge shift in how business is done – it allows the FD to know a bit more about the patient before an ambulance is sent; however, that questioning can be very “annoying” to a scared person on the other end of the phone; there will be a learning curve
2. The ladder truck was recently delivered – it’s a big deal because it is very expensive, but it is here for the long run and it will be used
3. There is no bucket because the neighboring departments have a bucket on their ladder
4. There is a new engine that was recently ordered to serve the Town better with “front suction”
5. The Department has 2 full time employees – Chief Rice and Division Chief Karpinski; the station is staffed from 6am to 6pm Monday through Friday (to staff the ambulance); nights and weekends are volunteers
6. The Fire Department encourages all members to hang out in the fire house to help with response time
7. The Fire Department is always looking for new members – everyone can help by talking to his or her neighbors!
8. Property owners in the Town need to be aware of the width and height of the path of travel down driveways; Staff and the FD will address this together
9. Thoughts on the future – volunteer departments are not sustainable; we need to keep this model working, but the phone is not ringing – there are no offers. This is not a Grafton problem – it’s countrywide
10. Best response time is associated with people in the station
11. *Dan Nelson asked if the people that are being lost are going to paid fire department positions – yes.*
12. *Scott Orten asked what the cost of training someone to be a firefighter is – some is State-funded; EMT is \$1000 a person, paramedic is \$5000 a person*
13. *Chairman Bartel shared the idea that there are more EMS (rescue) calls than fire calls*
14. *Supervisor Steve Schaefer asked about the number of calls associated with the new Village Pointe Commons – there are days when several calls are made from that location.*
15. *SPECIAL NOTE – Chairman Bartel stated that “more stuff” that is a part of the changing times will require tax increases; this is to help accommodate the need for improved services that are necessary in today’s age*
16. *Supervisor Karron Stockwell asked about the EMD questioning – if necessary, the dispatcher will terminate the discussion and just send an ambulance.*

IX. USS LIBERTY MEMORIAL PUBLIC LIBRARY REPORT BY DIRECTOR JOHN HANSON

FILE

1. The library is now a 33-library system with Eastern Shores as well as Dodge and Washington counties; everything feels the same, you just get more selection!
2. There is now a Fiction Writers Group and an Adult Coloring Class
3. The library now opens at 9:30am – it required no additional money
4. There is a Lucky Day shelf now with popular books
5. There are approximately 400 visitors every day

X. **OZAUKEE COUNTY SUPERVISORS REPORT**

1. Supervisor Paul Melotik shared that the County did not raise taxes for the third straight year
2. Ozaukee County is the healthiest in the State and the least taxed!
3. Cedar Vineyard is a big project along the Lakefront
4. Tom Meaux has recently retired – Jason Dwinzel has been interim for the next 6 months
5. The EMD program has been funded and implemented
6. Safety improvements are being made in some of the buildings
7. Traffic safety – Highway V and W has the improvements, now we'll look at the speed limits
8. *Chairman Bartel shared that sales tax goes up every year*
9. Supervisor Tom Grabow shared that the County is not funding the Vineyard project – just extending funds until a grant pays out
10. Lasata is losing money
11. Staffing is becoming leaner – and Staff members are being shared from spot to spot; it can make it difficult for consistency's sake
12. Well testing is still an important process to follow
13. Clean Sweep is coming up soon – June 10th; please take part in this!

XI. **TOWN BUILDING INSPECTOR REPORT BY RICHARD FELLEZ**

1. Our condolences go out to Inspector Fellenz on the loss of his mother
2. There were 13 new homes and 340 permits issued in 2016
3. This all leads to steady valuation growth in the Town

XII. **NEW BUSINESS**

a. **DISCUSSION AND POSSIBLE ACTION REGARDING THE SALE OF A TOWN OF GRAFTON-OWNED PARCEL OF LAND – TAX KEY #06-032-05-001.00**

- (i) Chairman Bartel gave an overview of the information – Carl Wolff donated an acre of land to the Town a couple years ago; it is landlocked, but he wanted to give the land to the Town. He placed no contingencies on the land. We have been offered \$5,000 for this acre of land. The Board voted to approve this, but the electorate needs to approve this.
- (ii) **ACTION: Scott Orten moved to approve the Town of Grafton parcel of land sale for \$5,000 to the Pflieger Family, seconded by Brian Behrens. Motion carried with no opposition.**

b. **SEAT NEWLY ELECTED BOARD OF SUPERVISORS**

- (i) **Thank you to Dale Wolf for his outstanding service to the Plan Commission!**
- (ii) **Thank you to Steve Schaefer for all of his years of service to the Town Board – 8 years as Board Supervisor.**
- (iii) **ACTION: Patrick Stemper moved to seat Paul Melotik and Karron Stockwell for a 2-year term on the Board of Supervisors, seconded by Tom Grabow. Motion carried with no opposition.**

XIII. **ADJOURN**

1. **ACTION: Brian Behrens moved to adjourn, seconded by Bob Wolf. Motion carried with no opposition.**

RESPECTFULLY SUBMITTED, AMANDA L. SCHAEFER, CLERK

2018 ANNUAL MEETING FINANCIAL REPORT

(JANUARY 1, 2017 – DECEMBER 31, 2017)



Revenues are maintained in interest-bearing accounts rather than remaining in the general checking account.

ACCOUNT BALANCES*	
GENERAL CHECKING	\$17,819.63
ADM – FIRE DEPARTMENT CAPITAL SAVINGS ACCT	\$599,899.78
ADM – LANDFILL EXPENSE FUND	\$613,195.45
LGIP – FIRE DEPARTMENT FUND	\$302,967.67
LGIP – CASH RESERVE	\$166,839.92
LGIP – FACILITY ESCROW	\$182,175.54
LGIP – HIGHWAY CONTINGENCY	\$108,409.48
LGIP – GARBAGE / RECYCLING FUEL SURCHARGE	\$10,194.18
IMPACT FEES – ROADS	\$18,582.25
IMPACT FEES – PARK AND OPEN SPACE	\$29,773.74
INCOME ACCOUNTS**	
BUILDING PERMITS (TOWN KEEPS 20%)	\$120,548.94
FRANCHISE FEE FROM CABLE COMPANY	\$43,200.56
FRANCHISE FEE FROM AT&T	\$9,580.34
EXPENSES**	
CIP ROAD PROJECTS (Falls and Lakefield)	\$367,201.86
DRAINAGE PROJECTS	\$16,583.67
GARBAGE COLLECTION	\$165,393.49
RECYCLING COLLECTION	\$55,055.59
FIRE & EMS SERVICES (Biannual Payments to VOG)	\$186,795.84
LIBRARY SERVICES	\$129,860.00
ELECTIONS (Without Payroll)	\$2,236.32

**as of December 31, 2017*

*** Please refer to a "Budget vs. Actual" report for a complete listing of all income and expense accounts. These are distributed to every Supervisor at their monthly Board Meetings. You can also request a copy by contacting the Town Office 262.377.8500.*

Town of Grafton Debt as of 12/31/2017

Cornerstone Bank Line of Credit (Principal and Interest)	Paid off in 2015
Board of Commissioners of Public Lands – Loan 02005165.01 and Loan 02005165.02 (Final payment in 2015) Includes principle and interest	Paid off in 2015
911 Console	Paid off in 2010
Fire Station	Paid off in 2010
Fire Station Annex	Paid off in 2010
Youth Library (Final payment in 2012) Includes principle and interest	Paid off in 2012