

**TOWN OF GRAFTON
BOARD OF SUPERVISORS MEETING
January 10, 2018 – Official Minutes**

I. CALL TO ORDER: CHAIRMAN BARTEL CALLED THE MEETING TO ORDER AT 7:00 P.M.

Present:

Chairman Lester A. Bartel, Jr.
Supervisor Tom Grabow
Supervisor Karron Stockwell
Supervisor Tom Sykora
Supervisor Paul Melotik

Clerk / Planner Amanda Schaefer
Matt Sieracki for Town Engineer Kevin
Kimmes
Town Attorney Sara MacCarthy

Absent:

II. VERIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW

1. **Clerk/Planner Schaefer assured that the meeting was properly noticed.**

I. PLEDGE OF ALLEGIANCE TO THE FLAG

II. REVIEW AND ADOPT AGENDA

1. **ACTION: Supervisor Grabow moved to adopt the agenda, seconded by Supervisor Sykora. Motion carried 5-0.**

III. APPROVE MINUTES FROM PREVIOUS MEETING (AND ANY ASSOCIATED CLOSED SESSION)

1. **ACTION: Supervisor Stockwell moved to approve the October minutes as corrected, seconded by Supervisor Grabow. Motion carried 5-0.**

IV. PUBLIC HEARINGS

1. **NONE**

V. RESIDENT CORRESPONDENCE/PERSONS WISHING TO BE HEARD

1. **A resident asked about recent plans for Village annexation of the area for the business park east of I-43 and north of CTH Q; Chairman Bartel shared that the Town does not have a lot of power in this type of situation due to our status as a township and not a village or city; discussion continued about thoughts regarding the upcoming project**
2. **.**

VI. OLD BUSINESS

A. Discussion and possible action regarding a Complaint of Nuisance Violation by Tom Grabow, regarding 2114 Chapel Court, David L. Muenzmaier, property owner

1. Supervisor Grabow recused himself
2. Supervisor Stockwell thanked Mr. Muenzmaier for bringing in the registration information
3. Supervisor Stockwell would like to still see the site cleaned up; please be a good neighbor to both the complainant and the entire subdivision
4. Mr. Muenzmaier would like to know who is the enforcer of the Zoning Code; per Chairman Bartel, that would be Building Inspector Fellenz
5. Supervisor Sykora shared the fact that we don't have an ordinance that we can hold him against; he thinks the only option is to draft an amendment to the nuisance ordinance to allow it to be more clearly written
6. Supervisor Melotik feels that there are varying levels of potential nuisances, and opinions attached to each; I don't feel like there is anything we can hold him against

7. Recused Supervisor Grabow shared excerpts from the current nuisance ordinance that could apply to this situation
8. Mr. Muenzmaier was asked if he could move the boat/trailer – yes, he has trailer hitches on all vehicles
9. Supervisor Grabow stated that there are 2 drivers and 5 vehicles; Mr. Muenzmaier stated that 4 vehicles are used regularly
10. Supervisor Stockwell asked if the Board would be in line to ask him to remove the boat/trailer that is not being used; Attorney MacCarthy said that could happen.
11. **ACTION: Supervisor Stockwell moved to have Mr. Muenzmaier remove the trailer, 2 boats, and unused vehicle from the property, seconded by Supervisor Melotik. Discussion continued. The trailer referenced is a utility trailer. The other boats have trailers. Mr. Muenzmaier stated that he just gave the trailer an overhaul – it is ready to go. Supervisor Stockwell shared that this is an annoyance to neighbors, and Mr. Muenzmaier doesn't care. She is also concerned about property values of the neighbors. The objects are also unused – especially the boats. Supervisor Melotik agrees with Supervisor Stockwell. Chairman Bartel stated that the Board strongly dislikes situations like this – and it didn't have to be this way if Mr. Muenzmaier would have been more cooperative and not so difficult to work with – you are wrong here. Only you can fix that. Supervisor Melotik and Supervisor Stockwell both said that it is up to Mr. Muenzmaier to determine if he is back in front of the Board in the future. Chairman Bartel would like to see all the grass mowed the same way. We need to be specific on what is decided. Supervisor Stockwell shared that it is up to the Board to protect the neighborhoods that don't have restrictive covenants. Chairman Bartel said this is the Albrecht place all over again. Could you store the boat on the side and not have a problem? Probably, but that seems difficult for this property.**
12. **ACTION: Supervisor Stockwell moved to amend the original motion to add in that the front lawn has to be in accordance with the grass cutting ordinance that was passed this last year, seconded by Supervisor Sykora. Discussion continued about the level of detail within this advisory motion. Motion carried 4-0 with Supervisor Grabow abstaining due to conflict.**
13. **ACTION: Original motion carried 4-0 with Supervisor Grabow abstaining due to conflict.**
14. **April 30th will be the deadline for all of these things to be completed**
15. **Supervisor Grabow rejoined the Board.**

VII. NEW BUSINESS

A. Discussion and possible action regarding a Petition for Signage by Pioneer Preserve Residents

1. A petition for 2 signage elements was shared with the Board
2. Jillian Zale, HOA President, was present on behalf of the subdivision
3. Chairman Bartel asked if the neighborhood would pay for the signs if the Town installed them? Yes, per Ms. Zale. Chairman Bartel would like the Town to put them up to meet all installation standards within the Town road ROW.
4. **ACTION: Chairman Bartel moved to approve the sign requests if the HOA pays for the signs and posts and the Town installs them, seconded by Supervisor Melotik. Discussion continued about how many children live in the neighborhood. The Board would also like a future HOA meeting to offer Heartsafe Training at its annual meeting. Motion carried 5-0.**

- B. Discussion and possible action regarding 2018 Road Projects and Associated Bids**
1. Matt Sieracki provided a report to the Board regarding future projects on Falls Road, Ulao Road, and S. Green Bay Road
 2. It should be decided if it would be Ozaukee County Highway Department or a contractor
 3. The Board shared that it needs to be done no later than August 1st or August 31st
 4. Warren Guettel from Ozaukee County shared that they would need the information as soon as possible
 5. July 4th start with end of August finish date is the anticipated project timeline
 6. The County is confident that they could get the work done in that timeframe.
 7. **ACTION: Supervisor Sykora moved to approve the aforementioned road projects and hire Ozaukee County Highway Department to do the work, seconded by Supervisor Grabow. Discussion continued about details of the project limits – especially Green Bay Road. Supervisor Grabow reminded the Board that we need to vote on culverts in the Fall of 2018. The Board would like a more detailed 5-year CIP and vote on it. Motion carried 5-0.**
- C. Discussion and possible action regarding the Bird City USA Renewal Application & Associated Expenditures**
1. Clerk/Planner Schaefer provided a report to the Board
 2. **ACTION: Supervisor Sykora moved to approve Bird City USA Renewal and associated expenditure, seconded by Supervisor Melotik. Motion carried 5-0.**
- D. Discussion and possible action regarding Resolution 2018-01: Town of Grafton Fiscal Year 2018 Fee Schedule**
1. Clerk/Planner Schaefer provided a report to the Board
 2. **ACTION: Supervisor Grabow moved to approve Resolution 2018-01, seconded by Supervisor Sykora. Discussion continued about liquor license fees, open space fees, and road bonds. Motion carried 5-0.**
- E. Discussion and possible action regarding Resolution 2018-02: Town Depositories and Investments**
1. Clerk/Planner Schaefer provided a report to the Board
 2. **ACTION: Supervisor Stockwell moved to approve Resolution 2018-02, seconded by Supervisor Sykora. Motion carried 5-0.**
- F. Discussion and possible action regarding Resolution 2018-03: Observance of International Migratory Bird Day**
1. Clerk/Planner Schaefer provided a report to the Board
 2. **ACTION: Supervisor Grabow moved to approve Resolution 2018-03, seconded by Supervisor Sykora. Motion carried 5-0.**

VIII. TOWN STAFF UPDATES

- A. **Town Planner – Extra Space Storage and Meadowlark Storage will be opening soon!**
- B. **Town Engineer – The Denow fence has been installed. Pictures will be sent and filed with the appropriate entities per the settlement.**
- C. **Town Attorney – NONE**
- D. **Town Treasurer – NONE**
- E. **Town Building Inspector – NONE**
- F. **Town Weed Commissioner – He will attend the March meeting.**
- G. **Town Public Safety Commissioners – Dispatch was discussed.**

XI. APPOINTMENTS OF COMMITTEES

- A. **Town of Grafton Plan Commission Alternate – Appointment and/or Reappointment of 1 member to serve a two-year term, expiring June 30, 2018**

1. **ACTION:** Supervisor Grabow moved to appoint Ryan Petersen to serve a two-year term as Plan Commission Alternate, expiring June 30, 2018, seconded by Supervisor Sykora. Motion carried 5-0.

XII. REPORTS – FOR INFORMATION, DISCUSSION AND ACTION

A. Chair

1. Ash trees were recently removed by Mr. Musbach at no charge. He did notice some that need to be addressed sooner than later, so the County will be sent out.

B. Supervisors

1. Supervisor Grabow asked about putting Denow groundwater monitoring out for bid; Attorney MacCarthy stated that it is a service offered. Also, the other party needs to approve the group we use, so it is not just as simple as hiring someone new.
2. Supervisor Grabow would like to renew the Manchester Pond jetting contract on a Board agenda
3. Supervisor Grabow shared thoughts on snowplowing damage to mailboxes; we need a policy – perhaps we copy the County’s policy while also addressing special neighborhoods
4. Supervisor Stockwell is trying to get in touch with Legacy Recycling for an Electronics Recycling Day; it needs to be better handled this next year with price clarification and who can drop off certain items for no charge – perhaps it’s everyone; the event will definitely take place and she will work on it

C. Clerk

1. NONE

D. Monthly Treasurer’s Report

1. A report was presented.

XIII. DISCUSSION AND POSSIBLE ACTION REGARDING PRESENTATION OF INVOICES

1. **ACTION:** Supervisor Grabow moved to pay bills as presented, seconded by Supervisor Sykora. Motion carried 5-0.

XIV. ADJOURN

1. **ACTION:** Supervisor Grabow moved to adjourn subject to the payment of bills, seconded by Supervisor Stockwell. Motion carried 5-0.

Respectfully Submitted,
Amanda L. Schaefer, Clerk