

**TOWN OF GRAFTON
BOARD OF SUPERVISORS MEETING
October 11, 2017 – Official Minutes**

I. CALL TO ORDER: CHAIRMAN BARTEL CALLED THE MEETING TO ORDER AT 7:00 P.M.

Present:

Chairman Lester A. Bartel, Jr.
Supervisor Tom Grabow
Supervisor Paul Melotik
Supervisor Karron Stockwell

Clerk / Planner Amanda Schaefer
Town Attorney Sara MacCarthy
Town Engineer Kevin Kimmes

Absent:

Supervisor Tom Sykora

II. VERIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW

1. Clerk/Planner Schaefer assured that the meeting was properly noticed.

III. PLEDGE OF ALLEGIANCE TO THE FLAG

IV. REVIEW AND ADOPT AGENDA

1. **ACTION:** Supervisor Melotik moved to adopt the agenda, seconded by Supervisor Grabow. Motion carried 4-0.

V. APPROVE MINUTES FROM PREVIOUS MEETING (AND ANY ASSOCIATED CLOSED SESSION)

1. **ACTION:** Supervisor Grabow moved to approve the open session September minutes, seconded by Supervisor Melotik. Motion carried 3-0 with Supervisor Stockwell abstaining due to absence.
2. **ACTION:** Supervisor Grabow moved to approve the closed session September minutes, seconded by Supervisor Melotik. Motion carried 3-0 with Supervisor Stockwell abstaining due to absence.

VI. PUBLIC HEARINGS

1. **Ordinance 2017-07: An Ordinance Amending Title 8, Chapter 1, Traffic and Parking – Controlled Intersections and Street Traffic Regulations of the Code of Ordinances, Town of Grafton, Wisconsin, Addressing Stop Signs throughout the Town**
 1. Engineer Kimmes gave a brief overview of the proposed ordinance changes
 2. Chairman Bartel opened the Public Hearing at 7:10pm
 3. Marko Musich asked for clarification.
 4. Supervisor Melotik asked why there are 3 stop signs at the new intersection on River Bend Road; Engineer Kimmes explained the reasoning behind the 3-way / potential future 4-way intersection
 5. Chairman Bartel closed the Public Hearing at 7:12pm.
 6. **ACTION:** Supervisor Stockwell moved to approve Ordinance 2017-07, seconded by Supervisor Melotik. Motion carried 4-0.

VII. RESIDENT CORRESPONDENCE/PERSONS WISHING TO BE HEARD

1. Wally Bartelt, Waterstone Homeowner's Association President, stated resident concern about speeding through their subdivision; what can be done about this?
2. Donna Fix, Green Bay Road, is concerned about the intersection near Chateau; also, speeding is still a significant issue on Green Bay Road. No one is cautious about the posted speed limit. Engine braking is also a concern.
3. A resident asked about reducing a speed limit on Ulaio Parkway South.

VIII. OLD BUSINESS**A. Discussion and possible action regarding possible amendments to the Firearms Discharge Ordinance**

1. Chairman Bartel shared that Lakefield Road between the Freeway and Highway C has been a problematic area; a letter was sent out; several positive responses came from this; hopefully the problematic property will be resolving itself due to this letter
2. There was confusion with some residents about why they did not receive this letter
3. A resident asked about a firing range – Chairman Bartel stated that a firing range is a public nuisance
4. Back and forth dialogue continued about what is a firing range and what is not
5. Chairman Bartel told the group that the group was not being respectful of the topic at hand; public comment was no longer allowed
6. Attorney MacCarthy gave an overview of the proposed amendments to the Firearms Ordinance
7. The Sheriff's Department shared that the Town of Grafton is very different than it was 30 years ago; the Town of Grafton is the only community in the County that gets these types of complaints
8. A resident asked again about the definition of a firing range and his concern for safety
9. Chairman Bartel shared an idea about what a firing range is
10. Discussion continued about the difference between who is responsible and who is not responsible
11. The Board shared that it must protect the health, safety, and welfare of the Town of Grafton
12. Acreage requirements were discussed and the feedback that has been received
13. There is also the idea that discharge permits are tagged to the non-residents to control the absentee landowner issue
14. A resident asked if the complaints are typically associated with large tracts of land
15. Chairman Bartel shared that we need to resolve this together and find a balance
16. The cost of the permits was discussed; the City of Mequon's process was referenced
17. A farmer leasing land from the owner was discussed – does the farmer sign a permit? No, the property owner signs the permit
18. The difficulty with this will be the definition of a firing range
19. The next step will be to work on this, but the bottom line is that something needs to be done
20. Additional language will be shared next month.
21. A resident spoke to the point that this process needs to be respectful of the residents that are conscientious about firearms discharge
22. If you are interested in discussing further, please contact the office and share your name and contact information
23. Supervisor Stockwell reminded everyone that we are growing as a community
24. **ACTION: NO ACTION TAKEN.**

B. Discussion and possible action regarding drainage concerns near Beechwood Lane

1. Engineer Kimmes shared 3 different alternatives about this area of drainage concern
2. Impacted property owners were outlined and what that means to the project
3. This project is likely at minimum \$60,000
4. Discussion continued about the details associated with this project – private property owners, the cost, property owners wanting to be a part of this, topography issues, etc.
5. After looking at cheaper options, there will still likely be a \$45,000 minimum charge

6. Engineer Kimmes will get a quote for a small pipe drain and come back to the Board with information.
7. Supervisor Grabow may offer ideas, too.
8. **ACTION: NO ACTION TAKEN.**

C. Discussion and possible action regarding ash tree removal throughout the Town

1. The Board is not on board as a whole with this effort; we'll continue to do tree trimming as needed, with possible increased efforts at certain times for ash trees if the budget allows
2. **ACTION: NO ACTION TAKEN.**

IX. NEW BUSINESS

A. Discussion and possible action regarding a Shared Driveway Application for Kathleen Lubner, 1008 Arrowhead Road, Tax Key #06-017-02-006.00

1. Attorney MacCarthy gave an overview of the Report and past Plan Commission discussion and decision
2. **ACTION: Supervisor Melotik moved to approve the Lubner Shared Driveway Agreement subject to Staff Punchlist Items, seconded by Supervisor Grabow. Motion carried 4-0.**

X. TOWN STAFF UPDATES

- A. **Town Planner - NONE**
- B. **Town Engineer – Recent M7 Meeting outcomes and the impact of FoxConn on next year's construction projects was discussed; perhaps we look at road projects sooner than later**
- C. **Town Attorney – NONE**
- D. **Town Treasurer – NONE**
- E. **Town Building Inspector – Meunzmaier Property Update – the grass still needs to be cut; only the back yard has been mowed**
- F. **Town Weed Commissioner – NONE**
- G. **Town Public Safety Commissioners – The Town 911 calls are now sent to the Sheriff's Department for dispatch; it is all going smoothly**

II. APPOINTMENTS OF COMMITTEES

- A. **Town of Grafton Plan Commission – Appointment and/or Reappointment of 1 member to serve a two-year term, expiring June 30, 2018**
 1. **ACTION: Supervisor Grabow moved to appoint Jeff Thoma to serve a two-year term on Plan Commission, expiring June 30, 2018, seconded by Supervisor Melotik. Motion carried 4-0.**
- B. **Town of Grafton Plan Commission Alternate – Appointment and/or Reappointment of 1 member to serve a two-year term, expiring June 30, 2018**
 1. **ACTION: Action at a later date.**
- C. **Town of Grafton Open Space Commission – Appointment and/or Reappointment of 1 member to serve a two-year term, expiring June 1, 2018**
 1. **ACTION: Action at a later date.**
- D. **Town of Grafton Open Space Commission – Appointment and/or Reappointment of 1 member to serve a two-year term, expiring June 1, 2019**
 1. **ACTION: Action at a later date.**

III. REPORTS – FOR INFORMATION, DISCUSSION AND ACTION

- A. **Chair**
 1. **NONE**
- B. **Supervisors**

1. **Supervisor Stockwell would like to be present during firearms discussion; Chairman Bartel will make sure she is included.**

C. Clerk

1. **NONE**

D. Monthly Treasurer's Report

1. **A report was presented.**

IV. DISCUSSION AND POSSIBLE ACTION REGARDING PRESENTATION OF INVOICES

1. **ACTION: Supervisor Grabow moved to pay bills as presented, seconded by Supervisor Melotik. Motion carried 4-0.**

V. ADJOURN

1. **ACTION: Supervisor Melotik moved to adjourn subject to the payment of bills, seconded by Supervisor Grabow. Motion carried 4-0.**

**Respectfully Submitted,
Amanda L. Schaefer, Clerk**