

**TOWN OF GRAFTON
BOARD OF SUPERVISORS MEETING
November 8, 2017 – Official Minutes**

I. CALL TO ORDER: CHAIRMAN BARTEL CALLED THE MEETING TO ORDER AT 7:00 P.M.

Present:

Chairman Lester A. Bartel, Jr.
Supervisor Tom Grabow
Supervisor Karron Stockwell
Supervisor Tom Sykora

Clerk / Planner Amanda Schaefer
Town Attorney Sara MacCarthy
Town Engineer Kevin Kimmes

Absent:

Supervisor Paul Melotik

II. VERIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW

1. **Clerk/Planner Schaefer assured that the meeting was properly noticed.**

III. PLEDGE OF ALLEGIANCE TO THE FLAG

IV. REVIEW AND ADOPT AGENDA

1. **ACTION: Supervisor Sykora moved to adopt the agenda, seconded by Supervisor Stockwell. Motion carried 4-0.**

V. APPROVE MINUTES FROM PREVIOUS MEETING (AND ANY ASSOCIATED CLOSED SESSION)

1. **ACTION: Supervisor Stockwell moved to approve the October minutes, seconded by Supervisor Grabow. Motion carried 3-0 with Supervisor Sykora abstaining due to absence.**

VI. PUBLIC HEARINGS

1. **NONE**

VII. RESIDENT CORRESPONDENCE/PERSONS WISHING TO BE HEARD

1. **NONE**

VIII. OLD BUSINESS

A. Discussion and possible action regarding drainage concerns near Beechwood Lane

1. Engineer Kimmes provided a report to the Board regarding previous options and current thoughts with outflow alternatives
2. It is recommended to work with the County and have them install clear stone wrapped in a geotextile buried in the ground; this could give it an area to go to – it would be in the Beechwood Lane right of way; this is the least expensive option
3. Chairman Bartel has discussed a lot of options with the County; this is a very inexpensive option to at least try first before larger funding is spent. He would like the Board's permission to give this a try
4. Supervisor Grabow noted that the culvert has been filled in; this will need to be cleaned out. It is there, but needs work – perhaps a new culvert is needed
5. Ozaukee County Highway Department will be alerted that they can begin the work – it is likely to not go over \$10,000 (if the culvert needs to be replaced).
6. **ACTION: NO ACTION TAKEN.**

IX. NEW BUSINESS

A. Discussion and possible action regarding a lease associated with the Town of Grafton facilities, expiring December 31, 2017

1. The \$25 per month increase for 2 years is suggested by Mr. Behrens
2. Supervisor Grabow and Supervisor Stockwell are concerned with the 2 year renewal

3. Mr. Behrens is willing to work with a 1 year lease
4. Supervisor Sykora would like a 1 year lease as well
5. **ACTION: Supervisor Stockwell moved to approve the renewal of the Town of Grafton facilities lease as a 1-year lease with the increase as proposed by the landlord (\$25 per month increase to \$2800 per month), seconded by Supervisor Grabow. Motion carried 4-0.**

X. TOWN STAFF UPDATES

A. Town Planner – Brush Pickup Protocol

1. Chairman Bartel gave background info on specific situations that popped up during this last brush pickup; suggested language for a Brush Pickup Protocol was presented
2. Discussion continued about the benefits of having a protocol
3. This will be discussed again prior to the start of the next brush pickup.
4. **ACTION: NO ACTION TAKEN.**

B. Town Engineer – NONE

C. Town Attorney – NONE

D. Town Treasurer – NONE

E. Town Building Inspector – NONE

F. Town Weed Commissioner – NONE

G. Town Public Safety Commissioners – NONE

XI. APPOINTMENTS OF COMMITTEES

A. Town of Grafton Plan Commission Alternate – Appointment and/or Reappointment of 1 member to serve a two-year term, expiring June 30, 2018

1. **ACTION: ACTION AT A LATER DATE.**

XII. REPORTS – FOR INFORMATION, DISCUSSION AND ACTION

A. Chair

1. NONE

B. Supervisors

1. Supervisor Grabow addressed concerns about upcoming road projects. The border roads improvements require discussion with the right entities – they need to be on adjacent municipalities' CIPs as well. Discussion continued about Pleasant Valley, Maple, and Cedar Sauk and how joint discussions are critical to resolve any issues.

C. Clerk

1. NONE

D. Monthly Treasurer's Report

1. A report was presented.

XIII. DISCUSSION AND POSSIBLE ACTION REGARDING PRESENTATION OF INVOICES

1. **ACTION: Supervisor Grabow moved to pay bills as presented, seconded by Supervisor Sykora. Motion carried 4-0.**

XIV. CONVENE INTO CLOSED SESSION – PURSUANT TO SECTION § 19.85(1) (E), WIS STATS, FOR THE PURPOSE OF DELIBERATING OR NEGOTIATING THE PURCHASE OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION. SPECIFICALLY, TO CONSIDER THE INVESTING OF PUBLIC FUNDS FOR LAND AND ENVIRONMENTAL PRESERVATION.

1. **ACTION: Supervisor Stockwell moved to go into Closed Session, seconded by Supervisor Sykora. Motion carried 4-0.**

XV. RETURN TO OPEN SESSION – PURSUANT TO WIS. STATS §19.85 (2) FOR ADDITIONAL DISCUSSION, EVALUATION, AND POSSIBLE ACTION

1. ACTION: NO ACTION TAKEN.

XVI. ADJOURN

1. ACTION: Supervisor Grabow moved to adjourn subject to the payment of bills, seconded by Supervisor Sykora. Motion carried 4-0.

**Respectfully Submitted,
Amanda L. Schaefer, Clerk**