

**TOWN OF GRAFTON  
BOARD OF SUPERVISORS MEETING  
December 13, 2017 – Official Minutes**

**I. CALL TO ORDER: CHAIRMAN BARTEL CALLED THE MEETING TO ORDER AT 7:00 P.M.**

**Present:**

Chairman Lester A. Bartel, Jr.	Clerk / Planner Amanda Schaefer
Supervisor Tom Grabow	Town Engineer Kevin Kimmes
Supervisor Karron Stockwell	
Supervisor Tom Sykora	
Supervisor Paul Melotik	

**Absent:**

Town Attorney Sara MacCarthy

**II. VERIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW**

1. Clerk/Planner Schaefer assured that the meeting was properly noticed.

**I. PLEDGE OF ALLEGIANCE TO THE FLAG**

**II. REVIEW AND ADOPT AGENDA**

1. **ACTION:** Supervisor Sykora moved to adopt the agenda, seconded by Supervisor Stockwell. Motion carried 5-0.

**III. APPROVE MINUTES FROM PREVIOUS MEETING (AND ANY ASSOCIATED CLOSED SESSION)**

1. **ACTION:** Supervisor Stockwell moved to approve the October minutes, seconded by Supervisor Sykora. Motion carried 5-0.

**IV. PUBLIC HEARINGS**

**A. Ordinance 2017-08: An Ordinance Amending Title 7, Chapter 6, Signs, of the Code of Ordinances, Town of Grafton, Wisconsin, Addressing Changes to the Licensing and Regulation of Signs in the Town of Grafton**

1. Clerk/Planner Schaefer and Attorney MacCarthy gave an overview of the proposed Ordinance
2. Chairman Bartel opened the Public Hearing at 7:07pm
3. No one wished to speak.
4. Chairman Bartel closed the Public Hearing at 7:08pm
5. **ACTION:** Supervisor Grabow moved to approve Ordinance 2017-08, seconded by Supervisor Stockwell. Motion carried 5-0.

**V. RESIDENT CORRESPONDENCE/PERSONS WISHING TO BE HEARD**

1. Clerk/Planner Schaefer presented a petition on behalf of the Pioneer Preserve homeowners regarding the request for 2 signage elements – Slow Children and Neighborhood Crime Watch. It was noted by Staff that “Slow Children” is at times discouraged due to the minimum time that a sign like that is truly needed. This will be placed on the January BOS agenda with the hope that a representative is present.

**VI. OLD BUSINESS**

**A. Discussion and possible action regarding a Complaint of Nuisance Violation by Tom Grabow, regarding 2114 Chapel Court, David L. Muenzmaier, property owner**

1. Supervisor Grabow recused himself
2. Chairman Bartel reviewed the September motion; he visited the site, the grass is cut, and the vehicles are licensed

3. Supervisor Stockwell shared the thought the vehicles are parked haphazardly; it is essentially an eyesore. There is a trailer parked. Why are we not giving him a limit to the number of vehicles to be parked similar to Mr. Albrecht.
4. Supervisor Stockwell views it as a nuisance
5. Mr. Muenzmaier shared concern about the recent ordinance that was passed; he knows many that are also in violation
6. Supervisor Grabow shared that Dave's problems started in 2008 by complaints filed by residents other than him; he listed many past issues associated with past concerns – vehicles, mowing, etc.
7. Supervisor Grabow noted that there are 4 parts to his nuisance complaint, not just one (the status of the grass)
8. Supervisor Grabow would ask that the Board requests Mr. Muenzmaier's emissions test results
9. Supervisor Grabow referenced Countryside Campers and past efforts made to rid that property of nuisances
10. Supervisor Grabow noted that Mr. Muenzmaier will always be just a bit within the legal limit
11. Supervisor Grabow shared the thought that nuisance violations are reviewed every year to make sure they remain in compliance
12. Mr. Muenzmaier stated that he has repaired the boat, all vehicles are licensed, and most are driven regularly, but the boat has not been used within the last 10 years, but it DID run this past summer
13. Chairman Bartel does not see anything there right now that constitutes a nuisance for him; however, if things change, this can be revisited
14. Supervisor Stockwell would like to see registrations for each vehicle
15. Chairman Bartel will stop out and take photos of each plate so registrations can be checked
16. Supervisor Melotik noted that he follows the letter of the law and not the spirit of the law
17. Supervisor Melotik prefers to not go out and meet with Mr. Muenzmaier
18. Supervisor Stockwell would like to see the property cleaned up more; if there is a disagreement with Tom, he is not the only one; you're affecting many others' property values
19. Discussion continued about the fact that nuisance complaints go back to where they started; the nuisance should be tagged to the property owner until they leave the property
20. Supervisor Stockwell asked to have the trailer removed, or at least the stuff on it; get rid of the boat
21. Supervisor Sykora shared concern that regulating this opens a big can of worms.
22. Chairman Bartel said that there is such a variety of property in the Town; it is hard to have an ordinance that addresses everything that is out there
23. Supervisor Grabow would like him to get rid of the boat – store it at his son's house
24. Gutman's property was referenced
25. This is a LONG road to go down, per Chairman Bartel
26. **Supervisor Stockwell wants to confirm registrations of the cars and the boat**
27. Mr. Muenzmaier asked about the corn he wants to plant
28. The Board said that is just being difficult
29. **ACTION: Supervisor Sykora moved to table until January until more info is received, seconded by Supervisor Melotik. Motion carried 4-0 with Supervisor Grabow abstaining due to conflict.**

**VII. NEW BUSINESS**

- A. Discussion and possible action regarding a Minor Land Division (CSM) Petition by BCG Management, LLC, 754 / 824 Port Washington Road, Tax Key #06-029-06-005.00, #06-029-06-001.00, #06-029-06-002.00**
1. Engineer Kimmes provided a report to the Board
  2. Plan Commission approved the application last week.
  1. **ACTION: Supervisor Stockwell moved to approve the BCH CSM subject to Staff punchlist items, seconded by Supervisor Melotik. Motion carried 5-0.**
- B. Discussion and possible action regarding a deviation request for a previous Shared Driveway application my Michael and Jo Ann Kuenn, 1115 County Highway C, Tax Key # 06-020-04-001.00**
1. Clerk/Planner Schaefer provided a report to the Board
  2. Plan Commission approved the application last week.
  2. **ACTION: Supervisor Stockwell moved to approve the Kuenn deviation request, seconded by Supervisor Grabow. Motion carried 5-0.**

**VIII. TOWN STAFF UPDATES**

- A. Town Planner – NONE**
- B. Town Engineer – The MS4 will be updated in 2018; he also asked the County for 2018 road project bids – they will be brought forward soon in a more for formal format in January**
- C. Town Attorney – NONE**
- D. Town Treasurer – NONE**
- E. Town Building Inspector – NONE**
- F. Town Weed Commissioner – NONE**
- G. Town Public Safety Commissioners – There were 2 brush fires in the Town; the Town should address the ability to do outside burning. It burns up our resources. Supervisor Grabow would like to see reports on mutual aid offered and mutual aid received.**

**XI. APPOINTMENTS OF COMMITTEES**

- A. Town of Grafton Election Workers – Appointment of Election Workers to serve a two-year term, expiring December 31, 2019**
1. **ACTION: Supervisor Stockwell moved to appoint the following Election Workers for a two-year term expiring December 31, 2019: Mary Lou Austin, Bonnie Bartel, Sandra Birkenbach, Dorothy Boyer, Craig Butler, Mary Butler, Donna Cripelean, Ann Fields, Curt Gruenwald, Roberta Hackbarth, Carrol Haupt, Phyllis Irwin, Debra Kotes, Kathy Lubner, Marty Lyons, Jan Moegenburg, Toni Moegenburg, Romain Monarski, Jane Normann, Michelle Sladky, John Sladky, Lyle Sperber, Terry Sperber, Julie Wolf, Robert Wolf; seconded by Supervisor Grabow. Motion carried 5-0.**
- B. Town of Grafton Plan Commission Alternate – Appointment and/or Reappointment of 1 member to serve a two-year term, expiring June 30, 2018**
1. **ACTION: ACTION AT A LATER DATE.**

**XII. REPORTS – FOR INFORMATION, DISCUSSION AND ACTION**

- A. Chair**
1. **Kara Lane Brush Pickup Expenditure**
    - a. There is error on both sides; no one should be charged this year
    - b. The protocol will be in place for next year, and that should resolve the issue.
  2. **Firearms Discharge Ordinance Update**

- a. Chairman Bartel put a note in the newsletter; unless someone knows of something we don't, things have improved
- b. We have adequate ability to enforce if need be
- c. Neal Hobbs shared that firing continues on Lakefield; he is not sure of the property; it is on a weekly basis – Fridays to Mondays; it's about 50 rounds
- d. We'll continue to monitor and get involved if need be
- e. Neal Hobbs shared that his neighborhood is thinking about submitting a petition
- f. Supervisor Stockwell said that things to need to change; it hasn't been looked at in over 30 years
- g. Bob Nelson stated that the Town puts itself at risk by skirting the issue
- h. Chairman Bartel said we need to be careful not to overreach and treat this situation with as much respect as possible.
- i. Jim Moran on Lakefield would like the removal of firing ranges, up the acreage to 15 to 20 acres, and up the fine – make it have an impact to eliminate any potential problem.
- j. **ACTION: More info and action at a later date.**

**B. Supervisors**

- 1. **Supervisor Grabow asked about the status of the Albrecht estate.**
- 2. **Supervisor Sykora asked about recently downed trees.**

**C. Clerk**

- 1. **NONE**

**D. Monthly Treasurer's Report**

- 1. **A report was presented.**

**XIII. DISCUSSION AND POSSIBLE ACTION REGARDING PRESENTATION OF INVOICES**

- 1. **ACTION: Supervisor Grabow moved to pay bills as presented, seconded by Supervisor Sykora. Motion carried 5-0.**

**XIV. ADJOURN**

- 1. **ACTION: Supervisor Grabow moved to adjourn subject to the payment of bills, seconded by Supervisor Sykora. Motion carried 5-0.**

**Respectfully Submitted,  
Amanda L. Schaefer, Clerk**