

TOWN OF GRAFTON
BOARD OF SUPERVISORS MEETING
February 14, 2018 – Official Minutes

I. CALL TO ORDER: CHAIRMAN BARTEL CALLED THE MEETING TO ORDER AT 7:00 P.M.

Present:

Chairman Lester A. Bartel, Jr.
Supervisor Tom Grabow
Supervisor Tom Sykora
Supervisor Paul Melotik

Clerk / Planner Amanda Schaefer
Town Engineer Kevin Kimmes
Town Attorney Sara MacCarthy

Absent:

Supervisor Karron Stockwell

II. VERIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW

1. **Clerk/Planner Schaefer assured that the meeting was properly noticed.**

I. PLEDGE OF ALLEGIANCE TO THE FLAG

II. REVIEW AND ADOPT AGENDA

1. **ACTION: Supervisor Sykora moved to adopt the agenda, seconded by Supervisor Melotik. Motion carried 4-0.**

III. APPROVE MINUTES FROM PREVIOUS MEETING (AND ANY ASSOCIATED CLOSED SESSION)

1. **ACTION: Supervisor Grabow moved to approve the January minutes, seconded by Supervisor Sykora. Motion carried 4-0.**

IV. PUBLIC HEARINGS

1. **NONE**

V. RESIDENT CORRESPONDENCE/PERSONS WISHING TO BE HEARD

1. **NONE**

VI. OLD BUSINESS

1. **NONE**

VII. NEW BUSINESS

A. Discussion and possible action regarding a potential Municipal Flood Control Grant Application for 1980 Edgewater Drive, Donald Seeger Property Owner

1. Andy Holschbach from Ozaukee County Land and Water Management was in attendance and presented to the Board a situation to similar ones in the past regarding the properties on Edgewater Drive
2. A .77 acre parcel is the one in question
3. The County will administer the grant application process
4. There is one home in between this site and the others
5. Access restrictions should be put in place in the future so crossing of public property doesn't take place.
6. **ACTION: Supervisor Melotik moved to submit the Municipal Flood Control Grant Application for 1980 Edgewater Drive, seconded by Supervisor Grabow. Motion carried 4-0.**

B. Discussion and possible action regarding a 5-Year Roads CIP

1. Engineer Kimmes provided a report to the Board
2. The potential future road projects were discussed based on what is shown in the document that is part of the formal packet

3. Year 2018 calls for Falls Road from CTH C to Lakeshore Road, Ulao Road from CTH C to Lakeshore Road, and S. Green Bay Road from Chateau Drive to Lime Kiln Park (Joint Project with Village of Grafton).
 4. Future years were highlighted as well
 5. This plan allows for all collector roads to be complete by 2022
 6. Supervisor Grabow questioned the reconstruction of Maple Road; discussion continued
 7. It was noted that any CIP is a flexible document
 8. Supervisor Sykora asked about DNR permits possibly needed for work through the wetlands on Maple Road
 9. Arrowhead Road is one that still needs to be up for discussion based on when the bridge reconstruction is done
 10. **ACTION: Supervisor Grabow moved to approve the 5-Year Roads CIP seeing it is a fluid document and can be changed in the future, seconded by Supervisor Sykora. Motion carried 4-0.**
- C. Discussion and possible action regarding road bond policies**
1. Supervisor Grabow provided a report to the Board; he is concerned with projects associated with private drive developments
 2. We need a policy for these types of developments
 3. The current policy is \$1000 for per home when a building permit is pulled; however, we can look at something different for when this type of development takes place
 4. Supervisor Grabow wants to make sure that the Town is covered by the person responsible
 5. Shared Driveway Agreements should contain information regarding bond policies.
 6. Staff will follow up.
 7. **ACTION: NO ACTION TAKEN.**
- D. Discussion and possible action regarding a policy associated with damage to mailboxes by snowplows**
1. Clerk/Planner Schaefer provided a report to the Board
 2. She will follow up with the County again to request for cash for those that don't want the standard mailbox replacement
 3. **ACTION: NO ACTION TAKEN.**
- E. Discussion and possible action regarding an agreement with the Village of Grafton regarding Manchester Pond**
1. The Board discussed the history of these efforts
 2. The new agreement will allow the intergovernmental efforts to continue
 3. **ACTION: Supervisor Sykora moved to approve the agreement, seconded by Supervisor Melotik. Motion carried 4-0.**
- F. Discussion and possible action regarding Resolution 2018-04: Authorizing Submittal of a State Municipal Flood Control Grant Application and the Subsequent Appropriation of Town Funds for a Municipal Flood Control Grant Project Pertaining to Properties on Edgewater Drive in the Floodway of the Milwaukee River**
1. Chairman Bartel read the Resolution into the record
 2. **ACTION: Supervisor Grabow moved to adopt Resolution 2018-04, seconded by Supervisor Melotik. Motion carried 4-0.**
- G. Discussion and possible action regarding Resolution 2018-05: A Resolution Objecting to the Village of Grafton's Pronounced Intent to Annex Town of Grafton Land for Industrial / Business Park Use**
1. Chairman Bartel read the resolution into the record

2. **ACTION: Supervisor Sykora moved to approve Resolution 2018-05, seconded by Supervisor Melotik. Discussion continues below this motion text. Motion carried 4-0.**
3. Supervisor Melotik asked if the Town Board has ever done this before
4. Chairman Bartel shared that the School District also has concerns about this
5. There is concern that the roads are set up in a way that could allow for more industrial uses to expand to the east
6. Supervisor Grabow remembers Village Staff stating in the past that they would never go past the freeway
7. This is not for the better part of the community as a whole
8. Chairman Bartel said that the Board's job is to look out for the health, safety, and welfare of its residents; we are trying all we can; however, the Town has little power when it comes to things like annexation
9. Supervisor Melotik stated that there are so many Village industrial properties sitting vacant – why are these not being rehabilitated and used?
10. **Chairman Bartel read letters received by the Town of Grafton (in opposition to the proposed Village of Grafton Industrial Park east of I-43 on Town of Grafton land to be annexed into the Village) into the record from Jay Pawlak, 859 Tallgrass Drive; Mary and Jarrod Widmann, 891 Tallgrass Drive; Mark Heimerl, Blank's Crossing; and Mike & Sherri Kamenski, Blank's Crossing**
11. **Doug Johnson, 873 Tallgrass Drive, thanked the Town Board for opposing the Village's intent to annex Town land; he speaks in opposition as well to the business park; the Village residents need to determine the action the Village Board will need to take; he believes the majority of Town residents support this aforementioned resolution**
12. **Kent Hansen, 778 Wolf Creek Court, appreciated the position the Town Board is taking with the Resolution of opposition; he moved to Waterstone for the rural feel; this proposal does not make any sense; there are better areas for this; thank you for the resolution the Board is voting on; he asked about MLG securing options on the land**
13. **Robin Hansen, Waterstone Neighborhood, feels that there is low awareness of this in the Village; what CAN we do? What can we do to provide more awareness? Several of the Waterstone neighbors attended a recent Village Board meeting; Chairman Bartel offered tips**
14. **Discussion continued about what Town residents can share with the Village Board**
15. **Supervisor Grabow shared the thought that you need to gather facts and share those with others**
16. **Marko Musich asked if the Village has a bond or credit rating?**
17. **A resident asked about future encroachment and the Town incorporating as a City or Village**
18. **Mike Scherman, Lake Shore Road, asked about the Village petition that will be distributed**

VIII. TOWN STAFF UPDATES

- A. **Town Planner – NONE**
- B. **Town Engineer – NONE**
- C. **Town Attorney – NONE**
- D. **Town Treasurer – NONE**

- E. Town Building Inspector – Fairhaven Drive Property; a letter will be sent by Town Staff
- F. Town Weed Commissioner – Candidates Needed for Vacant Position – Clerk/Planner Schaefer provided a brief update regarding those interested in the position
- G. Town Public Safety Commissioners - NONE

XI. APPOINTMENTS OF COMMITTEES

- 1. NONE

XII. REPORTS – FOR INFORMATION, DISCUSSION AND ACTION

A. Chair

- 1. NONE

B. Supervisors

- 1. Supervisor Melotik shared that the County is properly accredited with EMD

C. Clerk

- 1. The Spring Primary Election is next Tuesday.

D. Monthly Treasurer’s Report

- 1. A report was presented.

XIII. DISCUSSION AND POSSIBLE ACTION REGARDING PRESENTATION OF INVOICES

- 1. **ACTION:** Supervisor Grabow moved to pay bills as presented, seconded by Supervisor Sykora. Motion carried 4-0.

XIV. ADJOURN

- 1. **ACTION:** Supervisor Grabow moved to adjourn subject to the payment of bills, seconded by Supervisor Sykora. Motion carried 4-0.

Respectfully Submitted,
Amanda L. Schaefer, Clerk