

**TOWN OF GRAFTON
BOARD OF SUPERVISORS MEETING
June 14, 2017 – Official Minutes**

I. CALL TO ORDER: CHAIRMAN BARTEL CALLED THE MEETING TO ORDER AT 7:00 P.M.

Present:

Chairman Lester A. Bartel, Jr.	Clerk / Planner Amanda Schaefer
Supervisor Tom Grabow	Town Engineer Kevin Kimmes
Supervisor Karron Stockwell	Town Attorney Sara MacCarthy
Supervisor Paul Melotik	
Supervisor Tom Sykora	

Absent:

II. VERIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW

1. Clerk/Planner Schaefer assured that the meeting was properly noticed.

III. PLEDGE OF ALLEGIANCE TO THE FLAG

IV. REVIEW AND ADOPT AGENDA

1. **ACTION:** Supervisor Sykora moved to adopt the agenda, seconded by Supervisor Stockwell. Motion carried 5-0.

V. APPROVE MINUTES FROM PREVIOUS MEETING (AND ANY ASSOCIATED CLOSED SESSION)

1. **ACTION:** Supervisor Grabow moved to approve the minutes, seconded by Supervisor Sykora. Motion carried 5-0.

VI. PUBLIC HEARINGS

A. Ordinance 2017-05: An Ordinance Amending Title 9, Chapter 1, Zoning; Section 3.16, Zoning Districts: RCDO – Residential Conservation Development Overlay District, of the Code of Ordinances, Town of Grafton, Wisconsin, Addressing Permitted Uses, Conditional Uses, Accessory Uses, Density and Dimensional Standards, Design Standards for Cluster Groups, Design Standards for Common Open Space, and Cash Contributions for Common Open Space

1. Clerk/Planner Schaefer gave an overview of the topic
2. Chairman Bartel opened the Public Hearing at 7:09pm
3. No one wished to speak.
4. Chairman Bartel closed the Public Hearing at 7:10pm
5. **ACTION:** Supervisor Stockwell moved to approve Ordinance 2017-05, seconded by Supervisor Sykora. Motion carried 5-0.

VII. RESIDENT CORRESPONDENCE/PERSONS WISHING TO BE HEARD

1. Greg Holther, 1854 Fairhaven Drive, asked about the use of the Village dump site. Chairman Bartel said it looks favorable that a pilot program will be started soon.

VIII. OLD BUSINESS

IX. NEW BUSINESS

A. Discussion and possible action regarding a CSM and Rezone (A-1 to M-1) Petition by RJ Investments, 1927 County Highway W, Tax Key #06-007-04-002.00

1. Clerk/Planner Schaefer and Engineer Kimmes provided a report to the Board.
2. The associated Conditional Use Permit has been tabled until the July 5th PC Meeting

3. **ACTION: Supervisor Sykora moved to approve the RJ Investments CSM and Rezone subject to Staff punchlist items, seconded by Supervisor Stockwell. Supervisor Melotik asked for more information regarding the Conditional Use Permit. Stormwater was discussed. The wetland determination was discussed. Current status of the CUP was also discussed. Motion carried 5-0.**
- B. Discussion and possible action regarding the deposit of funds from a recent land sale**
1. Chairman Bartel provided a report to the Board.
 2. It was suggested that the LGIP Cash Reserve receive the depository
 3. **ACTION: Supervisor Sykora moved to deposit the funds into the LGIP Cash Reserve, seconded by Supervisor Grabow. Motion carried 5-0.**
- C. Discussion and possible action regarding the property at 1520 Green Bay Road**
1. Chairman Bartel provided a report to the Board; this has been an issue for many years
 2. A condemnation / razing order should be issued to the owner
 3. **ACTION: Supervisor Sykora moved to instruct the Town Attorney to draft and send to the property owner a condemnation / razing order along with any other necessary items, seconded by Supervisor Stockwell. Supervisor Melotik asked for clarification. Motion carried 5-0.**
- D. Discussion and possible action regarding Annual Liquor License Applications / Renewals:**
1. **Walia Investments, Inc., d/b/a Welcome Mobil Mart**, 112 N. Port Washington Road, Harjeet S. Walia, Agent – Combination Class "A" Beer & "Class A" Intoxicating Liquor Licenses
 2. **RMS Golf Ventures, d/b/a Fire Ridge Golf Club**, 2241 Hwy W, Paul Melotik, Agent – Combination Class "B" Beer & "Class B" Intoxicating Liquor Licenses
 3. **Edgewater Golf Club, Inc.**, 1762 Cedar Creek Road, David L. Hubacek, Agent – Combination Class "B" Beer & "Class B" Intoxicating Liquor Licenses
 4. **Juice's Ghost Town, Inc., d/b/a Juice's Ghost Town**, 990 Ulao Road, Michael J. Gannon, Agent – Combination Class "B" Beer & "Class B" Intoxicating Liquor Licenses
 5. **Grafton Dells LTD, d/b/a Grafton Dells**, 622 Green Bay Road, Christopher Schultz, Agent – Combination Class "B" Beer & "Class B" Intoxicating Liquor Licenses
 6. **The Family Farm of Ozaukee County, LLC, d/b/a The Family Farm**, 308 N. Port Washington Road, Marko Musich, Agent – Combination Class "B" Beer & "Class B" Intoxicating Liquor Licenses
- E. Annual Cigarette License Applications –**
1. **Walia Investments, Inc., d/b/a Welcome Mobil Mart**, 112 N. Port Washington Road
 2. **RMS Golf Ventures, LLC, d/b/a Fire Ridge Golf Club**, 2241 Hwy W
- F. Annual Operator's License Applications –**
1. **Walia Investments, Inc., d/b/a Welcome Mobil Mart:** Harjeet Walia, Deepak Pandey, Gurpreet Singh, Raju Bharndari
 2. **RMS Golf Ventures, d/b/a Fire Ridge Golf Club:** Christopher Chmiel, Carrie Duvall-Toutenhoofd, Steve Smith, Molly Sharp
 3. **Edgewater Golf Club, Inc.:** Todd Boesch, Jack S. Corrao, Jodi Collins, Daniel D. Hubacek, David Hubacek, Jean Hubacek, Mary Robertson, Jason Collins, James Hoberg, Carol Pinzer
 4. **Juice's Ghost Town, Inc., d/b/a Juice's Ghost Town:** Antoinette Mary Anheier, Catherine A. Krueger, Doug Goeman, Kevin McCarthy, Kim Johnson, Michael J. Gannon, Robert Matusinec
 5. **Grafton Dells LTD, d/b/a Grafton Dells:** Wolfgang Schulz, Karene Schultz, Nancy Schultz, Steve Schultz, Christopher Schultz, Linda C. Proeber, Megan Schultz, Michael Schultz, Lindalee Anne Schultz
 6. **The Family Farm of Ozaukee County, LLC, d/b/a The Family Farm:** Marko Musich, Jeanne Kasza
 - a. **Items D, E, and F were discussed together; D2, E2, and F2 will be separate due to Supervisor Melotik's conflict of interest.**

- b. Clerk/Planner Schaefer and Chairman Bartel presented information regarding background checks and Fire Department Inspections
- c. **ACTION: Supervisor Sykora moved to approve all liquor licenses without agenda item D2 (RMS Golf Ventures), seconded by Supervisor Stockwell. Motion carried 5-0.**
- d. **ACTION: Supervisor Sykora moved to approve agenda item D2 (RMS Golf Ventures – Liquor License Application), seconded by Chairman Bartel. Motion carried 4-0 with Supervisor Melotik abstaining due to conflict.**
- e. **ACTION: Supervisor Sykora moved to approve all cigarette licenses without agenda item E2 (RMS Golf Ventures), seconded by Supervisor Grabow. Motion carried 5-0.**
- f. **ACTION: Supervisor Sykora moved to approve agenda item E2 (RMS Golf Ventures – Cigarette License Application), seconded by Supervisor Stockwell. Motion carried 4-0 with Supervisor Melotik abstaining due to conflict.**
- g. **ACTION: Supervisor Sykora moved to approve all operator’s licenses without agenda item F2 (RMS Golf Ventures), seconded by Supervisor Stockwell. Motion carried 5-0.**
- h. **ACTION: Supervisor Sykora moved to approve agenda item F2 (RMS Golf Ventures – Operator’s License Applications) with the omission of Christopher Chmiel, seconded by Supervisor Grabow. Motion carried 4-0 with Supervisor Melotik abstaining due to conflict.**

II. TOWN STAFF UPDATES

- A. Town Planner
 - a. Project updates were given – recent Comp Plan Update and Code Amendments.
- B. Town Engineer
 - a. Project updates were given – road projects and drainage projects.
- C. Town Attorney - NONE
- D. Town Treasurer – NONE
- E. Town Building Inspector - NONE
- F. Town Weed Commissioner – NONE
- G. Town Public Safety Commissioners – Need for assistance at the Fire Department is a high need right now. Please stay tuned for more information from Chief Rice.

III. APPOINTMENTS OF COMMITTEES

- A. Town Clerk: Appointment / Reappointment of 1 person to serve a two-year term, expiring June 30, 2019
 - 1. **ACTION: Supervisor Sykora moved to appoint Amanda Schaefer to serve a two-year term expiring June 30, 2019, seconded by Supervisor Melotik. Motion carried 5-0.**
- B. Town Treasurer: Appointment / Reappointment of 1 person to serve a two-year term, expiring June 30, 2019
 - 1. **ACTION: Supervisor Sykora moved to appoint Bonnie Bartel to serve a two-year term expiring June 30, 2019, seconded by Supervisor Stockwell. Motion carried 4-0 with Chairman Bartel abstaining due to conflict.**
- C. Town Weed Commissioner – Appointment / Reappointment of 1 person to serve a two-year term, expiring June 30, 2019

1. **ACTION:** Supervisor Grabow moved to appoint Darrel Blank to serve a two-year term expiring June 30, 2019, seconded by Supervisor Sykora. Motion carried 5-0.
 - D. **Town of Grafton Plan Commission: Appointment / Reappointment of 3 members to serve a two-year term, expiring June 30, 2019**
 1. **ACTION:** Supervisor Sykora moved to appoint Dan Lyons, Brian Robinson, and Patrick Stemper to serve a two-year term expiring June 30, 2019, seconded by Supervisor Stockwell. Motion carried 5-0.
 - E. **Town of Grafton Plan Commission Alternate – Appointment and/or Reappointment of 1 member to serve a two-year term, expiring June 30, 2018**
 1. **ACTION:** ACTION NEXT MONTH
 - F. **Town of Grafton Open Space Commission – Appointment and/or Reappointment of 3 members to serve a two-year term, expiring June 1, 2019**
 1. **ACTION:** Supervisor Sykora moved to appoint Patrick Stemper and Neal Hobbs to serve a two-year term expiring June 1, 2019, seconded by Supervisor Stockwell. Motion carried 5-0.
 - G. **Town of Grafton Board of Appeals: Appointment / Reappointments of 4 members to serve a two-year term, expiring June 30, 2019**
 1. **ACTION:** Supervisor Sykora moved to appoint Michael Donahue, Kim Viesselman, Craig Butler, and Dan Lyons to serve a two-year term expiring June 30, 2019, seconded by Supervisor Stockwell. Motion carried 5-0.
 - H. **Library Board Member for the Town of Grafton – Appointment / Reappointment of 1 member to serve a two-year term, expiring June 30, 2019**
 1. **ACTION:** Supervisor Grabow moved to appoint Lucy Wyka to serve a two-year term expiring June 30, 2019, seconded by Supervisor Sykora. Motion carried 5-0.
 - I. **Public Safety Commission – Appointment / Reappointment of 2 members to serve a two-year term, expiring March 31, 2019**
 1. **ACTION:** Supervisor Sykora moved to appoint Robert Wolf and Joseph Eernisse to serve a two-year term expiring March 31, 2019, seconded by Supervisor Grabow. Motion carried 5-0.
- IV. **REPORTS – FOR INFORMATION, DISCUSSION AND ACTION**
- A. **Chair**
 1. Tree removal / clean-up is taking place; grass cutting is also taking place.
 - B. **Supervisors**
 1. Supervisors Grabow shared thoughts about yard waste disposal.
 - C. **Clerk**
 1. NONE
 - D. **Monthly Treasurer’s Report**
 1. A report was presented.
- V. **DISCUSSION AND POSSIBLE ACTION REGARDING PRESENTATION OF INVOICES**
1. **ACTION:** Supervisor Grabow moved to pay bills as presented, seconded by Supervisor Sykora. Motion carried 5-0.
- VI. **ADJOURN**
1. **ACTION:** Supervisor Grabow moved to adjourn subject to the payment of bills, seconded by Supervisor Melotik. Motion carried 5-0.

Respectfully Submitted,
Amanda L. Schaefer, Clerk