

**TOWN OF GRAFTON  
BOARD OF SUPERVISORS MEETING  
August 9, 2017 – Official Minutes**

**I. CALL TO ORDER: CHAIRMAN BARTEL CALLED THE MEETING TO ORDER AT 7:00 P.M.**

**Present:**

Chairman Lester A. Bartel, Jr.  
Supervisor Tom Grabow  
Supervisor Karron Stockwell  
Supervisor Tom Sykora

Clerk / Planner Amanda Schaefer  
Town Attorney Sara MacCarthy

**Absent:**

Supervisor Paul Melotik,  
Town Engineer Kevin Kimmes

**II. VERIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW**

1. Clerk/Planner Schaefer assured that the meeting was properly noticed.

**III. PLEDGE OF ALLEGIANCE TO THE FLAG**

**IV. REVIEW AND ADOPT AGENDA**

1. **ACTION:** Supervisor Stockwell moved to adopt the agenda, seconded by Supervisor Sykora. Motion carried 4-0.

**V. APPROVE MINUTES FROM PREVIOUS MEETING (AND ANY ASSOCIATED CLOSED SESSION)**

1. **ACTION:** Supervisor Grabow moved to approve the June minutes, seconded by Supervisor Stockwell. Motion carried 4-0.

**VI. PUBLIC HEARINGS**

**A. Ordinance 2017-06: An Ordinance Amending Title 2, Chapter 5, Government and Administration, Boards and Commissions, Addressing the Composition of the Board of Review and the Confidentiality of Income and Expense Records of Taxpayers Conveyed to the Assessor**

1. Chairman Bartel and Attorney MacCarthy gave an overview of the topic
2. Chairman Bartel opened the Public Hearing at 7:06pm
3. Supervisor Grabow asked what is changing; Attorney MacCarthy responded.
4. Chairman Bartel closed the Public Hearing at 7:07pm
5. **ACTION:** Supervisor Sykora moved to approve Ordinance 2017-06, seconded by Supervisor Stockwell. Motion carried 4-0.

**VII. RESIDENT CORRESPONDENCE/PERSONS WISHING TO BE HEARD**

1. Tim Glenn, 1168 Aspen Court, thanked Chairman Bartel for pointing out the issues with Canadian Thistle in the annual newsletter. The current Weed Ordinance does not have any monetary impacts for those that do not take care of their situation. He referenced that there is a property close that is a continuous issue. He would like to propose an update to the Ordinance that would have teeth – monetary impacts, essentially. The Town needs something that makes a change happen. The Village of Grafton does not maintain their properties and keep them weed-free. Let's address this now so next Spring there is something in place. He presented proposed ordinance text. He also asked who is responsible for removal of weeds in the ditch. He inquired about when the Joint FD Agreement will be reviewed.

2. Theresa Stay, 1522 Indian Hill Drive, would like to make a formal request to make a change to our Firearms Discharge Ordinance, especially addressing the excessive discharge of firearms. The previous Hoppe situation was detailed. There was another round of firing on July 4<sup>th</sup>. It's clear that the message was not received. There is concern for safety. A nuisance is also created with these types of situation. She would like to formally request the idea of making a change. We are a good neighbor to the Hoppes. They do not reciprocate. They just don't get the message. Something needs to be done. It will continue.

## VIII. OLD BUSINESS

## IX. NEW BUSINESS

- A. **Discussion and possible action regarding drainage concerns near Beechwood Lane**
  1. Engineer Kimmes provided a report to the Board via phone call.
  2. The Fausts and Svobodas are impacted with this project. The Svobodas are very against this project; however, the Fausts are willing to work with the Town. The gravel drive was just paved. Which option is preferred, based on the memo? This project would likely need to go out for public bid.
  3. Figures were reviewed, as were the associated costs
  4. Supervisor Grabow asked about properties on Beechwood and past berming efforts
  5. Discussion continued about effected property owners
  6. The Faust option will be reassessed and presented again to the Board.
  7. **ACTION: Supervisor Sykora moved to table the item until September, seconded by Supervisor Stockwell. Motion carried 3-0 with Supervisor Grabow abstaining.**
- B. **Discussion and possible action regarding a previous year's budget amendment**
  1. Clerk/Planner Schaefer provided a report to the Board.
  2. 2015 Adjustment would be Highway up to \$410,980.59 and Drainage down to \$55,194.10.
  3. **ACTION: Supervisor Stockwell moved to amend the 2015 Budget as discussed, seconded by Supervisor Grabow. Motion carried 4-0.**
- C. **Discussion and possible action regarding a Memorandum of Understanding with the Village of Grafton associated with the Hillcrest Development off of River Bend Road**
  1. Clerk/Planner Schaefer and Attorney MacCarthy provided a report to the Board.
  2. **ACTION: Supervisor Sykora moved to approve the MOU, seconded by Supervisor Stockwell. Motion carried 4-0.**

## II. TOWN STAFF UPDATES

- A. **Town Planner**
  - a. **Road Tour will take place on Monday, August 14<sup>th</sup>, starting at 8am.**
- B. **Town Engineer – Falls Road / Lakefield Road will being August 14<sup>th</sup> and will be done in 2 weeks.**
- C. **Town Attorney – Citations were discussed – it is expensive for the Town.**
- D. **Town Treasurer – NONE**
- E. **Town Building Inspector - NONE**
- F. **Town Weed Commissioner – There will be more detailed inspectors with potential fines next year.**
- G. **Town Public Safety Commissioners – NONE**

## III. APPOINTMENTS OF COMMITTEES

A. Town of Grafton Plan Commission Alternate – Appointment and/or Reappointment of 1 member to serve a two-year term, expiring June 30, 2018

1. ACTION: Action at a later date; there will be an additional seat with Julia's resignation.

B. Town of Grafton Open Space Commission – Appointment and/or Reappointment of 1 member to serve a two-year term, expiring June 1, 2019

1. ACTION: Action at a later date; there will be an additional seat with Julia's resignation.

IV. REPORTS – FOR INFORMATION, DISCUSSION AND ACTION

A. Chair

1. We need to attack large, dangerous ash trees in the ROW soon. This will need to take place soon.

B. Supervisors

1. Supervisor Stockwell would like to see the Firearms Discharge Ordinance overview on the September agenda.

2. Supervisor Grabow spoke with Amber Thomas about maintenance sharing. Kevin and Amber will work on this soon.

C. Clerk

1. NONE

D. Monthly Treasurer's Report

1. A report was presented.

V. DISCUSSION AND POSSIBLE ACTION REGARDING PRESENTATION OF INVOICES

1. ACTION: Supervisor Sykora moved to pay bills as presented, seconded by Supervisor Grabow. Motion carried 4-0.

VI. ADJOURN

1. ACTION: Supervisor Grabow moved to adjourn subject to the payment of bills, seconded by Supervisor Sykora. Motion carried 4-0.

Respectfully Submitted,  
Amanda L. Schaefer, Clerk