



REQUIREMENTS
for
ACCESSORY STRUCTURE
in
TOWN OF GRAFTON

****All ACCESSORY STRUCTURES** – Approval must be obtained from Oz Co Land & Water if property is within Shoreland Zoning. 300' of Milwaukee River or 1000' of Lake Michigan

REQUIREMENTS: ARE BASED ON THE SIZE OF YOUR STRUCTURE

ACCESSORY STRUCTURE over 576 sq ft -

- Please call Town Clerk to make an appointment for Pre-Application meeting
- CONDITIONAL USE PERMIT required to build
- Must meet zoning requirements as well
- When Conditional Use Permit is granted, you will then submit Documents required & permit fees – See Below

ACCESSORY STRUCTURE between 150 sq ft and 576 sq ft

- Please call Town Clerk to make an appointment for Pre-Application meeting
- Plan Commission approval required to build
- Must meet zoning requirements as well
- When Plan Commission has approved, you will then submit Documents required & permit fees - See below

ACCESSORY STRUCTURE under 150 sq ft

- Submit Documents required to Building Inspector & pay Permit fees – see below

ACCESSORY STRUCTURE DOCUMENTS REQUIRED

- 2 sets of Structure plans (minimum 8 ½ x 11 size)
- 2 Plats of survey/Certified Survey Maps of the land showing the following setbacks:
 - 20' from side lot lines
 - 25' from back lot line
 - 8' from well
 - 5' for septic system or holding tank
 - 15' from downside of mound (where it meets ground)
 - Cannot exceed 42' above finished grade
- **** Copy of Sanitary and/or Zoning Permit from Oz Co (262)284-8313(as applicable)**
- Completed Building Permit application with estimated cost
- Completed Electrical, HVAC & Plumbing permit applications - (as applicable -see permits for fees)

Work will not begin until all required information is submitted to the Building Inspector and a Building Permit is issued.

It shall be unlawful to commence work prior to obtaining a permit required under Chapter 7, (Town of Grafton Ordinance No. 2015-08). Quadruple fees may be charged in the event work has commenced before the issuance of any required permit. Work will be done according to the conditionally approved plans and according to SPS 320-325 Residential

FOR ADDITIONAL INFORMATION CONTACT:

Town Building Inspector – Rick Fellenz

Cell: (414) 651-0021 Email: BldgInsp@townofgraffton.org

Building Inspector's Office & Inspection Hours: Tues/Thurs

Town Office Hours: Monday -Thursday 8:30am – 4:30pm Friday 8:30am-Noon

Town Hall Phone (262) 377-8500 Town Website: www.townofgraffton.org

All permits available on Website