

DRIVEWAY/CULVERT PERMIT APPLICATION

TAX KEY # _____



PERMIT # _____

DATE: _____

NEW DRIVEWAY* NEW CULVERT NEW CONCRETE DRIVEWAY** REPLACEMENT CULVERT

PROPERTY INFORMATION		CONTRACTOR INFORMATION	
OWNER		CONTRACTOR	
PROPERTY ADDRESS		CONTRACTOR ADDRESS	
CITY, STATE, ZIP		CITY, STATE, ZIP	
PHONE		PHONE	
EMAIL ADDRESS		STATE CERTIFICATION #	

DETAILS – APPLICANT USE		
NUMBER OF DRIVEWAYS		
WIDTH OF DRIVEWAY		
IS A TOWN ROAD INVOLVED?	YES	NO
*FOR A NEW DRIVEWAY, APPLICANT MUST PROVIDE THE FOLLOWING:		
1. A LEGAL DESCRIPTION OR CSM OF THE PROPERTY		
2. STAKES WITH FLAGGING IN THE DITCH LINE AT THE PROPOSED DRIVE(S)		

DETAILS – OFFICIAL USE ONLY		
DESCRIPTION OF PROPOSED WORK:		
DIAMETER OF CULVERT TO BE INSTALLED (INCHES)		
LENGTH OF CULVERT TO BE INSTALLED (FEET)		
END WALLS REQUIRED?	YES	NO
RIP RAP REQUIRED?	YES	NO
COMMENTS:		

FEES	PRICE / ITEM	TOTAL FEE
NEW DRIVEWAY	50.00	
NEW CULVERT or REPLACEMENT CULVERT	100.00	
NEW CONCRETE DRIVEWAY INSTALLATION**	50.00	

**IF CONSTRUCTED WITH CONCRETE, WHEN COMPLETED, THE DRIVEWAY SHALL SLOPE AWAY FROM THE ROADWAY AT NO LESS THAN 2% (1/4" PER LINEAR FOOT) UNTIL A POINT SIX (6) FEET FROM THE EXISTING EDGE OF PAVEMENT.
 **CONCRETE WILL NOT BE REPLACED BY THE TOWN OF GRAFTON IN THE EVENT THAT IT NEEDS TO BE REMOVED.

TOTAL	\$
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INSPECTION REQUIRED ROUGH FINAL

FAILURE TO TAKE OUT THE PROPER PERMIT WILL RESULT IN ADDITIONAL FEES, FINES, AND REINSPECTION CHARGES (\$50.00).

SIGNATURE	DATE
PERMIT APPROVAL BY	PERMIT AMOUNT

PAYMENT OPTIONS

CASH / CHECK: PAYABLE TO TOWN OF GRAFTON
MAIL CASH / CHECK TO: BUILDING INSPECTOR, TOWN OF GRAFTON, PO BOX 143, GRAFTON, WI 53024

CREDIT CARD / E-CHECK: **ONLINE PAYMENT FEES:** E-CHECK: \$1.50 FEE
 ONLINE AT WWW.TOWNOFGRAFTON.ORG CREDIT CARD: \$0 TO \$50 = \$1.50 FEE
EMAIL PERMIT PRIOR TO ONLINE PAYMENT TO: \$50.01 TO \$100 = \$3.00 FEE
BBARTEL@TOWNOFGRAFTON.ORG **\$3.00 FEE PER ADDITIONAL \$100**

OFFICIAL USE ONLY					
DATE	REC'D BY	FEE	<input type="checkbox"/> CHECK (# _____)	<input type="checkbox"/> CASH	<input type="checkbox"/> CREDIT CARD <input type="checkbox"/> E-CHECK